

25TH ANNUAL HOUSING CONFERENCE

8:00 AM REGISTRATION and EXHIBITS

* Higher level course Δ Accounting CPE credit Ω CLE credit pending *UHAB presentation

MORNING — Please select one morning session.

9:00 – 12:00

THREE HOUR SESSIONS

- A. Significant Legal Decisions of 2005* Ω
- B. Leadership Workshop for Presidents Only*
- C. Admissions Issues for NYC Cooperatives
- D. A Program of Effective Maintenance
- E. Repairs in a Cooperative: Who's Responsible for What?
- F. Your Roof & Exterior Walls
- G. Insurance Guidelines.
- H. Legal Responsibilities of Co-op Boards
- I. Board Responsibilities in Condominiums

9:15 – 11:15 TWO HOUR SESSIONS

- 1. Why Serve on the Board?
- 2. Role of the Corporate Secretary
- 3. Effective Election Policies
- 4. Understanding Co-op Audited Financial Statements
- 5. Building Service Employees
- 6. Violations and How to Cure Them*
- 7. Role of the Managing Agent
- 8. Amenities for Your Building
- 9. Treasurers Responsibilities Δ
- 10. Apartment Renovations & Combinations
- 11. Condo Financial Responsibilities
- 12. NYC Lead Paint Law*
- 13. Redecorating Public Space
- 14. Coordinating Major Projects
- 15. Using E-Mail for Board BusinessΩ

MIDDAY SESSIONS — If you chose a 3 hour (lettered) session to begin the day, you may only attend one of the lettered Midday Sessions.

11:45 – 1:15

- 101. Reserves*Δ
- 102. The Street Smart Board Member
- 103. The Underlying Mortgage
- 104. Internal Controls for Small BuildingsΔ
- 105. Financial Issues for Seniors
- 106. Shades of Green: Environmentally Safe Products*
- 107. Management Transitions
- 108. Luster of Public Spaces
- 109. Water Infiltration
- 110. Beyond Submetering
- 111. Sponsors & Holders of Unsold Shares
- 112. The 21st Century Laundry Room

12:30 – 2:00

- P. The Business Judgment RuleΩ
- Q. Reasonable Real Estate Taxes
- R. Proxy Fights
- S. Sublet IssuesΩ
- T. Biodiesel Fuel
- U. Preserving Housing Affordability*
- V. Confidentiality of the Board Room
- W. Roaches & Pigeons & Rats
- X. Local Law 11 - Second Cycle
- Y. Solving 80/20 Problems*ΩΔ
- Z. Co-op Succession Rights After Death

LUNCH BREAK — VISIT EXHIBITS & VIDEOS —

You may purchase snacks and box lunches on the Ground Floor.

AFTERNOON — 2:30 - 4:30 TWO HOUR SESSIONS please select one session

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| 201. Dealing with Difficult Residents | 213. Renovation Disasters & How to Avoid ThemΩ |
| 202. A Code of Ethics for Board MembersΩ | 214. Detect & Prevent Fraud & Kickbacks |
| 203. Security for Your Building | 215. Building Costs Can Be Controlled |
| 204. Effective Co-op/Condo Meetings. | 216. Making and Enforcing the RulesΩ |
| 205. Basic Financial Aspects of Cooperatives | 217. The Budget Δ |
| 206. Death of an Owner in a Limited Equity Co-op* | 218. DiscriminationΩ |
| 207. Effective Interface of Board & Management | 219. Myth or Truth? |
| 208. Exterior Restoration Guidelines | 220. Rights & Responsibilities of Shareholders & Unit Owners |
| 209. Newsletters | 221. Issues for New Construction Co-ops & Condos |
| 210. How Does Your Building Work? | 222. Your Heating Plant |
| 211. NYSERDA Incentive Programs | 223. Homeowners Insurance |
| 212. Boot Camp for Prospective Board Members | |

4:30 PM — RECEPTION & CONVOCATION

At the end of the day, all participants are invited to gather in CNYC HEADQUARTERS on the third floor for refreshments and the Convocation. Exhibitors' door prizes will be awarded.

CO-OP ROUNDTABLE THEATER Schedule of presentations of video tapes of CNYC's Television Show

SIXTH FLOOR

- 8:30 AM EFFECTIVE COMMUNICATIONS
- 9:30 AM PREPARING FOR THE ANNUAL MEETING
- 10:00 AM GETTING ELECTED
- 11:00 AM MAKING AND ENFORCING THE RULES
- 11:30 AM CONDOMINIUMS
- 12:30 PM SECURITY
- 1:30 PM MANAGEMENT ISSUES : WARNING SIGNS
- 2:00 PM MANAGEMENT ISSUES : SETTING STANDARDS
- 2:30 PM RESPONSIBILITIES OF BOARD MEMBERS
- 3:30 PM SPECIAL NEEDS OF FRAIL & ELDERLY RESIDENTS

SEVENTH FLOOR

- 8:15 AM ADMISSIONS POLICY & PROCEDURES
- 9:15 AM ROOMMATES IN NYC COOPERATIVES
- 9:45 AM SUBLET ISSUES
- 10:45 AM BUILDING LEADERS
- 11:45 AM POLITICS OF COOP LIVING I
- 12:45 PM IMPROVING YOUR BUILDING'S "BANKABILITY"
- 1:15 PM ADMISSIONS POLICY & PROCEDURES
- 2:15 PM AUTUMN ENERGY PRIORITIES
- 2:45 PM WINTER ENERGY PRIORITIES
- 3:15 PM POLITICS OF COOPERATIVE LIVING II

REGISTRATION

Advance registration is required for attendance at all workshops. Registrations will be honored in the order received.

Team registration is encouraged. Each registrant may attend up to three workshop sessions. A 3-hour morning session can be followed by a lettered Midday Session that begins at 12:30; a two hour Morning Session can be followed by either a numbered or lettered Midday Session. In the afternoon, each registrant can attend one session. No one will be permitted to register for sessions that overlap.

Each CNYC member cooperative and condominium can send one PRE-REGISTERED person to the Conference at no cost.

ALL REGISTRATIONS MUST BE RECEIVED BY CNYC PRIOR TO NOVEMBER 10, 2005

YOUR NAME BADGE AND WORKSHOP TICKETS WILL BE MAILED TO YOU PRIOR TO THE CONFERENCE.

TICKETS WILL BE COLLECTED FOR ADMISSION TO EACH SESSION. If a workshop is full when your registration is received, CNYC will contact you to make an alternate choice. You are encouraged to come early to visit the exhibit area (there is no additional charge).

A \$5 TICKET ADMITS NON-WORKSHOP GOERS TO THE EXHIBIT AREA AND TO VIDEO SHOWINGS FROM THE HOURS OF 8:00 AM TO 3:00 PM.

EXHIBIT AREA TICKETS ARE NOT VALID FOR ADMISSION TO WORKSHOP SESSIONS.

Fee Schedule:

CNYC members (1 free) then	If received by 10/14/05	If received by 11/10/05	At Conference
CNYC subscribers	\$ 45 per person/ 3 for \$105 /addl. @ \$ 35	\$ 70 per person/ 3 for \$150 /addl. @ \$ 50	\$100 per person
Non-affiliates	\$ 75 per person/ 3 for \$210 /addl. @ \$ 70	\$100 per person/ 3 for \$250 /addl. @ \$ 85	\$125 per person
Just One Seminar	\$150 per person/ 3 for \$400 /addl. @ \$125	\$175 per person/ 3 for \$450 /addl. @ \$150	\$200 per person
Exhibit Area & Videos Only	50% of the applicable full day price	50% of the applicable full day price	50% full day price
	\$ 5 per person	\$ 5 per person	\$ 5 per person

Registration closes on November 10, 2005 so that tickets can be mailed to each registrant.

FULL REFUND ONLY ON CANCELLATIONS RECEIVED IN WRITING BEFORE NOVEMBER 10, 2005



25TH ANNUAL HOUSING CONFERENCE

Sunday, November 13, 2005

Address _____ CNYC # _____

PARTICIPANTS FROM YOUR CO-OP OR CONDO

Please print clearly. Attach separate sheet for additional names. Please provide mailing address if it differs from the building address above.

Names

EACH CNYC MEMBER BUILDING IS ALLOWED ONE FREE PARTICIPANT WHO MUST PRE-REGISTER BY 11/03/05

WORKSHOP SELECTIONS

Registrations will be honored in the order received. Consult the chart above and schedule so that you select workshops that do not overlap.

Daytime Phone Morning Midday Afternoon

BE SURE TO LIST THE LETTERS AND NUMBERS OF EACH OF YOUR WORKSHOP CHOICES HERE

CONFERENCE FEES	BEFORE 10/14/05	BEFORE 11/10/05	AT DOOR	
CNYC MEMBERS	\$ 45 / 3 for \$105 / addl. \$ 35	\$ 70 / 3 for \$150 / addl. \$ 50	\$100 each	CNYC MEMBERS
CNYC Subscribers	\$ 75 / 3 for \$210 / addl. \$ 70	\$100 / 3 for \$250 / addl. \$ 85	\$125 each	Subscribers
Non-affiliates	\$150 / 3 for \$400 / addl. \$125	\$175 / 3 for \$450 / addl. \$150	\$200 each	Non-affiliates
Just one session	50% applicable full day price	50% applicable full day price	50%	One session
Exhibit Area Only	\$ 5 per person	\$ 5 per person	\$ 5	Exhibit Area

TOTAL ENCLOSED \$ _____

Registrations will be honored in the order received. Full refund only on cancellations received in writing by November 10, 2005. Please send this form and a check payable to the Council of New York Cooperatives & Condominiums (CNYC) to: CNYC, 250 West 57 Street, Suite 730, New York, NY 10107